## Procedure 2-1: Campus Libraries

Each campus has its own library, and professional reference assistants available during all hours that each library is open. The campus library hours are shorter during the summer.

Campus Library	Operation Days	Time
North Campus	Monday - Thursday	7:30 AM - 9:00 PM
	Friday	8:00 AM - 12:00 PM
	Saturday-Sunday	Closed
Central Campus	Monday - Thursday	7:30 AM - 9:00 PM
	Friday	8:00 AM - 12:00 PM
	Saturday-Sunday	Closed
South Campus	Monday - Thursday	7:30 AM - 9:00 PM
	Friday	8:00 AM - 12:00 PM
	Saturday-Sunday	Closed

Validated student and faculty/employee identification cards serve as library cards and may be used on all three campuses.

Faculty are encouraged to make suggestions about adding to the library collections or removing outdated materials.

Faculty members may request that books and other materials be placed on reserve to provide better student access to assigned materials. To place materials on reserve, instructors consult with the reserve department of the campus library and complete the necessary forms. Instructors may also bring their own materials, books, notes, homework solutions, etc.to the reserve desk for student use, retrieving them at the end of the semester or when they are no longer assigned.

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