

**San Jacinto College District  
Regular Board Meeting Minutes**

**August 31, 2020**

**The Board of Trustees of the San Jacinto Community College District met by videoconference at 7:00 p.m., Monday, August 31, 2020, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this meeting was available to the public via a live stream. At least a quorum of the Board was present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.**

**Board of Trustees:** Erica Davis Rouse, Assistant Secretary  
Marie Flickinger, Chair  
Dan Mims  
John Moon, Jr., Vice Chair  
Keith Sinor, Secretary  
Dr. Ruede Wheeler  
Larry Wilson

**Chancellor:** Brenda Hellyer

**Others Present:** Bo Hopper  
Joseph Pena  
Sandra Ramirez  
Mandi Reiland  
Laurel Williamson  
Teri Zamora

**Call the Meeting to order:** Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:02 p.m.

**Roll Call of Board Members:** Chair Marie Flickinger conducted a roll call of the Board members:  
Erica Davis Rouse  
Dan Mims  
John Moon, Jr.  
Keith Sinor  
Dr. Ruede Wheeler  
Larry Wilson

**Invocation and Pledges to the Flags:**

The invocation was given by Dr. Laurel Williamson. The pledges to the American flag and the Texas flag were led by Keith Sinor.

**Special Announcements, Recognitions, Introductions, and Presentations:**

1. Mandi Reiland read an announcement regarding the meeting process.
2. Dr. Brenda Hellyer recognized the outgoing and incoming officers of the Faculty Senate, Staff Organization, and Administrative Organization.

**Student Success Presentations**

1. Dr. Laurel Williamson presented an update on the spring 2020 course retention and success.

**Communications to the Board:**

The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board from Janice Sullivan for the plant sent in memory of her husband.
2. Summer Career Focus

**Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:**

Citizens Desiring to be Heard Before the Board:

1. Robert Jeter, III

**Informative Reports:**

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
  - a. San Jacinto College Financial Statements July 2020
  - b. San Jacinto College Monthly Investment Report July 2020
- B. San Jacinto College Foundation Financial Statements July 2020
- C. Capital Improvement Program

**Motion 10054 Consideration of Approval of Amendment to the 2020-2021 Budget for Restricted Revenue and**

Motion was made by Erica Davis Rouse, seconded by Larry Wilson, for approval of Amendment to the 2020-2021 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

**Expenses** Nays: None  
**Relating to**  
**Federal and**  
**State Grants**

**Motion 10055** Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for approval of Policy III.3006.D, Sexual Misconduct and Rescission of VI.6004.D, Campus Sexual Misconduct – Second Reading.

**Consideration of** Motion Carried.  
**Approval of**

**Sexual** Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Misconduct and** Nays: None  
**Rescission of**

**VI.6004.D,**  
**Campus Sexual**  
**Misconduct –**  
**Second Reading**

**Motion 10056** Motion was made by Dan Mims, seconded by Larry Wilson, for approval of Non-Credit Course Enrollment Charges.

**Consideration of** Motion Carried.  
**Approval of**

**Non-Credit** Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Course** Nays: None  
**Enrollment**  
**Charges**

**Motion 10057** Motion was made by Keith Sinor, seconded by John Moon, Jr., for approval of the purchasing requests.

**Consideration of**  
**Purchasing**  
**Requests**

Purchase Request #1  
Ratify a Contract for College-Wide Vehicle Security Gates \$306,905

Purchase Request #2  
Contract for College-Wide Window Glazing Replacement 942,500

Purchase Request #3  
Guaranteed Maximum Price for Central Campus McCollum Building Renovation 19,427,172

Purchase Request #4  
Contract for Training Program Services with Alvin Community College, College of the Mainland, and Lee College 201,000

Purchase Request #5  
Contract for Charter Bus Services 100,000

Purchase Request #6  
Additional Funds for Unemployment Compensation Insurance 66,112

TOTAL OF PURCHASE REQUESTS \$21,043,689

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Motion 10058  
Consent Agenda**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, to approve the consent agenda.

- A. Approval of the Minutes for the August 3, 2020, Workshop, Public Budget Hearing, and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations and 2020-2021 Part-Time Hourly Rates Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on October 5, 2020

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Items for  
Discussion/  
Possible Action**

There were no additional items discussed.

**Adjournment:**

Meeting Adjourned at 7:32 p.m.