How to Run a Kaizen Event

This 3-day workshop leverages a compressed timeframe to give you a taste of what actually occurs before during and after a Lean Kaizen Event. As you work with others to solve a common business problem, you are able to use Lean tools you’ve learned about but may not know how to apply. Along the way, you’ll discover how to choose and motivate team members, and how to manage team activity during the event. In addition, you’ll learn how to maximize and document financial results, ensuring greater ROI for your organization. The workshop agenda is based on the five phases of the SCORE methodology.

Length: 24 hours   CEUs: 2.4  
Prerequisites: Introduction to Lean and Value Stream Mapping  
Cost: $425

Learning Objectives
Upon completion of this course participants will be able to:
- Lead waste-reducing Kaizen events using the results-driven SCORE methodology
- Choose the right Lean tool at the right moment during the event
- Create meaningful and realistic Kaizen event deliverables
- Plan and deliver fast-paced events that are fun and engaging for all participants
- Effectively capture and report on event results

WHO SHOULD ATTEND
New Lean practitioners from manufacturing, service-based and health care organization. Also experienced Lean practitioners who want to learn Kaizen event best practices, and managers or team members who are called upon to support Kaizen events. Prior Lean knowledge required.

Topics Covered:
Select - Identifying which Problem to Fix First
  - Visualizing How Systems Interact
  - Creating an Event Roadmap
  - Determining Event Scope
  - Determining Actions to Realize Benefits

Clarify – Gathering Data to Make the Right Decision
  - Specifying the Business Problem
  - Determining What Decisions need to be Made
  - Getting the Information to Make Good Decisions
  - Providing the Results are Real

Organize – Preparing for Change
  - Assigning Key Roles and Tasks
  - Getting the Right Team Mix
  - Setting Expectations with Your Organization
  - Preparing the Facilities