

**San Jacinto Community College District
Public Tax Hearing and Regular Board Meeting Minutes
October 7, 2024**

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a public tax hearing and a regularly scheduled Board meeting on Monday, October 7, 2024, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Attendance

Present:

Members: Dr. Michelle Cantú-Wilson, Marie Flickinger, John Moon, Jr., Dan Mims, Erica Davis Rouse, Keith Sinor, Larry Wilson

Chancellor: Dr. Brenda Hellyer

Others Present: Kacie Allen, Dana Belt, Amber Buras, Jesse Bernal, Christian Bionat, Robert Cage, Heidi Cartzendafner, Sukki Choi, Jacquelynn Conger, Matt Crow, Dianne Duron, Flor Escatel, Teddy Farias, Maria Fargo, Pandora Freestone, Melissa Fuqua, Veva Garcia, George González, Allatia Harris, Damon Harris, Carolyn Harwood, Michelle Harwood, Carin Hutchins, Sallie Kay Janes, Bryan Jones, Matt Keim, Kara Kennebrew, Aaron Knight, Diep Le, Kevin McKisson, DeRhonda McWaine, Kevin Morris, Chelsea Nakayama, Lambrini Nicopoulos, Alexander Okwonna, Tomoko Olson, Joe Pena, Linda Pennington, Elida Petkovich, JR Ragaisis, Sandra Ramirez, Shelley Rinehart, Angela Russell, Liana Russell, Genevieve Scholes, Chuck Smith, Teresa Solis, Jaclyn Stafford, Rob Stanicic, Janice Sullivan, Ken Tidwell, Carol Tillman, Sonia Townsend, Jose Valentine, Van Wigginton, Rhonda Williams, Teri Zamora, Joanna Zimmermann

Public Tax Hearing:

Chair Flickinger called the public tax hearing to order at 7:05 p.m.

Teri Zamora reviewed the presentation on the proposed tax rate.

There were no citizens desiring to speak in the public comment portion of the hearing.

Chair Flickinger announced that the Board of Trustees would vote on the tax rate today, Monday, October 7, 2024, directly following the public tax hearing in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, TX 77504.

The hearing was adjourned at 7:15 p.m.

Regularly Scheduled Board Meeting:

- I. Call the Regularly Scheduled Board Meeting to Order

Chair Flickinger called the regular meeting of the Board of Trustees to order at 7:15 p.m.

II. Roll Call of Board Members

Chair Flickinger conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson
Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Larry Wilson

III. Invocation and Pledge to the Flags

The invocation was given by Allatia Harris. The pledges to the American and Texas flags were led by Keith Sinor.

IV. Special Announcements, Recognitions, Introductions, and Presentations

1. Brenda Hellyer recognized the outgoing and incoming officers of the Faculty Senate, Staff Organization, and Administrative Organization.
2. Teri Zamora recognized the Purchasing Department for Receiving the 2024 Achievement of Excellence in Procurement Award
3. Teri Zamora recognized the Fiscal Affairs Department for Receiving the Certificate of Achievement for Excellence in Financial Reporting
4. Aaron Knight recognized the SkillsUSA National Competition Winners.

V. Student Success Presentations

The presentation on the Dual Credit program was tabled.

VI. Communications to the Board of Trustees

1. October Opportunity News
2. San Jacinto Community College Budget 2024-2025

VII. Public Comment

There were no citizens desiring to speak before the Board.

VIII. Informative Reports to the Board

Chair Flickinger indicated such reports were available in the Board documents and online.

A. San Jacinto College Financial Statements

1. San Jacinto College Monthly Financial Statements August 2024
2. San Jacinto College Monthly Investment Report August 2024

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3. San Jacinto College Quarterly Investment Report June - August 2024

- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

IX. Consideration of Adoption of Ad Valorem Property Tax Rate

Chair Flickinger stated this year's proposed tax rate exceeds the no-new-revenue tax rate. The vote on the ordinance, resolution, or order setting the tax rate must be a record vote and 60% of the governing body must vote in favor of the adoption of the tax rate. A handout with specific State statute required wording for the motion was provided at each member's place.

Motion 10394:

Motion was made by Dr. Michelle Cantú-Wilson, that the property tax rate be increased by the adoption of a tax rate of 0.154868, which is effectively a 4.78 percent increase in the tax rate. Motion seconded by Erica Davis Rouse.

Motion Carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson
Nays: None

X. Consideration of Approval of Chancellor's Employment Contract with San Jacinto College District

Motion 10395:

Motion moved by Larry Wilson and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson
Nays: None

XI. Consideration of Approval of Amendment to the 2024-2025 Budget for Restricted Revenue and Expenses Relating to Federal, State, and Local Grants/Contracts

Motion 10396:

Motion moved by Dan Mims and motion seconded by Dr. Michelle Cantú-Wilson. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson
Nays: None

XII. Consideration of Approval of Policy #, Performance Management for Full-Time Faculty, Staff, and Administrators - First Reading (Informational Item)

No vote required.

XIII. Consideration of Approval of Policy IV.4004.A, Secondary Review of Validated Performance Rating - First Reading (Informational Item)

No vote required.

XIV. Consideration of Approval of Policy #, Definitions - First Reading (Informational Item)

No vote required.

XV. Consideration of Purchasing Requests

#1	Consideration of Delegation of Authority to Contract for North Campus Welcome Center Renovation	\$	1,000,000
#2	Consideration of Approval to Renew the Lease Agreement for Vessel Piloting Simulator		376,860
#3	Consideration of Approval of Funds for the Alliance Agreement with National Institute for Bioprocessing Research and Training		605,000
#4	Consideration of Approval to Renew the Contract for Online Registration Software		135,000

TOTAL OF PURCHASE REQUESTS	\$	<u>2,116,860</u>
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Motion 10397:

Motion moved by Keith Sinor and motion seconded by Dan Mims. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XVI. Consent Agenda

- A. Approval of the Minutes for the September 9, 2024, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2024-2025 Part-Time Hourly Salary Schedule, and Extra Service Agreements (ESA)
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on November 4, 2024

Motion 10398:

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Motion moved by Erica Davis Rouse and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XVII. Items for Discussion/Possible Action

There were no additional items discussed.

XVIII. Adjournment

Chair Flickinger adjourned the meeting at 7:42 p.m.