

San Jacinto Community College District
Regular Board Meeting Minutes
May 6, 2024

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a regularly scheduled Board meeting on Monday, May 6, 2024, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Attendance

Present:

Members: Dr. Michelle Cantú-Wilson, John Moon, Jr., Dan Mims, Erica Davis Rouse, Keith Sinor

Chancellor: Brenda Hellyer

Others Present: Pat Amezcua, Rhonda Bell, Robert Cage, Jaquelynn Conger, Janet Cowey, Teri Crawford, Matt Crow, Suzanne DeBlanc, Destry Dokes, Teddy Farias, Amanda Fenwick, Liz Garcia, Rachel Garcia, Connie Gomez, Allatia Harris, Christina Huntsberry, Carin Hutchins, Sallie Kay Janes, Matt Keim, Kara Kennebrew, Aaron Knight, Kevin McKisson, Mark Moodie, Renee Moodie, Kevin Morris, Lambrini Nicopoulos, Alexander Okwonna, Ann Pearson, Joe Pena, JoEllen Price, JR Ragaisis, Sandra Ramirez, Mandi Reiland, Shelley Rinehart, Carla Ruffins, Kristen Russ, Chuck Smith, Ken Tidwell, Niki Whiteside, Andrew Whitley, Van Wigginton, Chris Wild, Laurel Williamson, Teri Zamora, Joanna Zimmermann

Absent:

Members: Marie Flickinger, Larry Wilson

I. Call the Meeting to Order

Vice Chair Moon, Jr. called the regular meeting of the Board of Trustees to order at 7:03 p.m.

II. Roll Call of Board Members

Vice Chair Moon, Jr. conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson
Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair (absent)
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Larry Wilson (absent)

III. Invocation, Moment of Silence, and Pledge to the Flags

The invocation and moment of silence were given by Sandra Ramirez. The pledges to the American and Texas flags were led by Erica Davis Rouse.

IV. Special Announcements, Recognitions, Introductions, and Presentations

1. Dr. Teddy Farias recognized the 2023-2024 Honoraria recipients.
2. Faculty Senate President, Pat Amezcua, provided the 2023-2024 Faculty Senate update.

V. Student Success Presentations

Niki Whiteside and Amanda Fenwick provided an update on Open Books and San Jac Online.

VI. Communications to the Board of Trustees

The following items were reviewed and distributed to the Board as communication items:

1. A thank you was sent to the Board from Brenda Hellyer for the plant sent in memory of her aunt.
2. A thank you was sent to the Board from Chelsea LaFarge for the plant sent in memory of her aunt.
3. April - Opportunity News
4. May – Opportunity News
5. Spring Career Focus

VII. Public Comment

There were no citizens desiring to speak before the Board.

VIII. Informative Reports to the Board

Vice Chair Moon, Jr. indicated such reports were available in the Board documents and online.

A. San Jacinto College Financial Statements

1. San Jacinto College Monthly Financial Statements March 2024
2. San Jacinto College Monthly Investment Report March 2024

B. San Jacinto College Foundation Financial Statements

C. Capital Improvement Program

IX. Consideration of Approval of Amendment to the 2023-2024 Budget for Restricted Revenue and Expenses Relation to Federal and State Grants

Motion 10354:

Motion moved by Dan Mims and motion seconded by Keith Sinor. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor

Nays: None

- X. Consideration of Approval of Rescission of Policy IV-C-4: Policy for Interviewing and Recommending Full-time Contracted Personnel - Second Reading

Motion 10355:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Keith Sinor.
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor

Nays: None

- XI. Consideration of Approval of Policy III.3006.G, Prohibited Use of Drugs and Alcohol - Second Reading

Motion 10356:

Motion moved by Dan Mims and motion seconded by Erica Davis Rouse. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor

Nays: None

- XII. Consideration of Rescission of Policy IV-E-14, Policy on Intellectual Property Rights and Honoraria and Approval of Policy V.5003.B, Intellectual Property Rights - Second Reading

Motion 10357:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Dan Mims.
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor

Nays: None

- XIII. Consideration of Approval of 2024-2025 Annual Priorities

Motion 10358:

Motion moved by Erica Davis Rouse and motion seconded by Dr. Michelle Cantú-Wilson. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor

Nays: None

- XIV. Consideration of Approval of Non-Credit Course Enrollment Charges

Motion 10359:

Motion moved by Keith Sinor and motion seconded by Dan Mims. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor

Nays: None

- XV. Consideration of Approval of Memorandum of Understanding with Huntsville ISD for Dual Credit

Motion 10360:

Motion moved by Dan Mims and motion seconded by Dr. Michelle Cantú-Wilson.

Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor

Nays: None

- XVI. Consideration of Approval of Memorandum of Understanding with Hallsville ISD for Dual Credit

Motion 10361:

Motion moved by Erica Davis Rouse and motion seconded by Keith Sinor. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor

Nays: None

- XVII. Consideration of Approval of Memorandum of Understanding with Lutheran North Academy for Dual Credit

This item was tabled.

- XVIII. Consideration of Approval of Memorandum of Understanding with Lutheran South Academy for Dual Credit

Motion 10362:

Motion moved by Keith Sinor and motion seconded by Erica Davis Rouse. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor

Nays: None

- XIX. Consideration of Approval of Memorandum of Understanding with Goose Creek CISD for Dual Credit

Motion 10363:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Dan Mims.
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor
Nays: None

XX. Consideration of Approval of Dance Instructor Certificate of Technology

Motion 10364:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Erica Davis Rouse. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor
Nays: None

XXI. Consideration of Approval of Naming of a Space within the Center for Petrochemical, Energy and Technology

Motion 10365:

Motion moved by Dan Mims and motion seconded by Keith Sinor. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor
Nays: None

XXII. Consideration of Approval of Policy II.2002.A, Shared Governance - First Reading (Informational Item)

No vote required.

XXIII. Consideration of Purchasing Requests

Purchase Request #1

Consideration of Approval to Contract for a Maritime Simulator System Support Program \$ 310,000

Purchase Request #2

Consideration of Approval to Purchase Training Equipment and Supplies 250,000

Purchase Request #3

Consideration of Approval to Purchase Business Strategy Consulting Services 240,000

Purchase Request #4

Consideration of Approval to Contract for Strategic Enrollment Consulting Services	146,000
Purchase Request #5 Consideration of Approval to Purchase Laser Cutting Equipment	140,000
Purchase Request #6 Consideration of Approval of Additional Funds for Central Campus C.12 Slocomb Auditorium HVAC Replacement	42,700
Purchase Request #7 Consideration of Approval of an Interlocal Agreement with Lamar Institute of Technology	1,100,000
TOTAL OF PURCHASE REQUESTS	<u><u>\$ 2,228,700</u></u>

Motion 10366:

Motion moved by Keith Sinor and motion seconded by Dan Mims. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor

Nays: None

XXIV. Consent Agenda

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of the Minutes for the April 1, 2024, Workshop and Regular Board Meeting
- B. Approval of the Minutes for the April 23, 2024, Board Strategic Planning Retreat
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations, 2023-2024 Part-Time Hourly Rate Schedule, Extra Service Agreements (ESA), and 2024-2025 Faculty Contract Recommendations
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting on June 3, 2024

Motion 10367:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Keith Sinor. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Mims, Moon, Jr., Sinor
Nays: None

XXV. Items for Discussion/Possible Action

There were no additional items discussed.

XXVI. Adjournment

Vice Chair Moon, Jr. adjourned the meeting at 8:00 p.m.